

YARDLEY BOROUGH POLICE DEPARTMENT

EMPLOYMENT APPLICATION

- REQUIREMENTS:**
1. 18 YEARS OF AGE
 2. High School Graduate or equivalent
 3. Act 120 Trained
 4. Pennsylvania Driver's License
 5. Pennsylvania resident at time of hire

NAME: _____ **D.O.B.** _____ **S.S. #:** _____

ADDRESS: _____ **CITY:** _____

STATE: _____ **ZIP CODE:** _____ **TELEPHONE #:** () _____

DRIVERS LICENSE #: _____ **STATE:** _____

WHERE POLICE TRAINING (ACT120)OBTAINED: _____

DATES ATTENDED: _____

Applicants will be required to complete the following:

1. Psychological Examination
2. Physical Examination
3. Polygraph Examination
4. Credit History
5. Extensive Background Investigation

NOTE: APPLICANT WILL BE RESPONSIBLE FOR ALL COST INCURRED FOR THE PSYCHOLOGICAL, PHYSICAL, POLYGRAPH AND CREDIT CHECK!

Please supply copies of the following documents:

Birth certificate
Driver's License S.S. Card Military Discharge Papers
High School diploma (or GED certificate)
ACT 120 Training Certificates including score sheets
Naturalization papers (if applicable)

YARDLEY BOROUGH POLICE DEPARTMENT

COMPLETE THE QUESTIONS LISTED BELOW

1. Have you ever been a defendant in a Military Court Martial? **YES** ____ **NO** ____
2. Has a Judgment ever been issued against you? **YES** ____ **NO** ____
3. Have you ever declared bankruptcy? **YES** ____ **NO** ____
4. Have you ever been arrested and charged with a crime? **YES** ____ **NO** ____

4a. **If yes, give all details.**

DATE: _____ **PLACE:** _____ **AGENCY:** _____

CHARGE(s): _____ **DISPOSITION:** _____

DETAILS: _____

4b. **List all traffic citations, but not parking tickets.**

DATE: _____ **PLACE:** _____ **AGENCY:** _____

CHARGE(s): _____ **DISPOSITION:** _____

DATE: _____ **PLACE:** _____ **AGENCY:** _____

CHARGE(s): _____ **DISPOSITION:** _____

5. Have you ever been addicted to or hospitalized for using drugs/alcohol? **YES** ____ **NO** ____

5a. **If yes, give all details.**

DETAILS: _____

6. Have you ever been fired/dismissed, asked to resign or had any disciplinary action taken against you from any employment or position you have held? **YES** ____ **NO** ____

6a. **If yes, give all details including employer's name, date(s) and reason(s).**

DETAILS: _____

YARDLEY BOROUGH POLICE DEPARTMENT

COMPLETE THE QUESTIONS LISTED BELOW

7. Have you ever had a Certificate, License, or Privilege revoked or suspended under State, Federal, Local or other law? **YES** ____ **NO** ____

DETAILS: _____

8. Are you or your spouse indebted to anyone? **YES** ____ **NO** ____

- 8a. **If yes**, list all debts **over \$2,000.00** including name and address of creditor, amount of debt and account number(s).

9. Has any member of your immediate family ever been convicted of a crime? **(exclude traffic)** **YES** ____ **NO** ____

- 9a. **If yes, give all details.**

NAME: _____ **D.O.B.** _____ **RELATION:** _____ **DATE:** _____

PLACE: _____ **AGENCY:** _____ **DISPOSITION:** _____

DETAILS: _____

10. Have you or your spouse ever been a plaintiff in a civil court action? **YES** ____ **NO** ____

- 10a. **If yes**, give details, including date, place, court, names of parties involved, nature of action and final disposition.

DETAILS: _____

11. Do you have any sources of income other than your present salary? Include spouse's income, Stocks, bonds, mutual funds, rentals, etc. **YES** ____ **NO** ____

- 11a. **If yes, list each source of income.**

YARDLEY BOROUGH POLICE DEPARTMENT

COMPLETE THE QUESTIONS LISTED BELOW

12. In the past two years, have you applied to or been employed by any law enforcement agency?
YES ____ **NO** ____

12a. **If yes**, give name(s) of agency and date(s) of employment or application

13. Do you now or have you ever owned stock or interest in any firm, partnership or corporation dealing wholly or partly in the sale or distribution of alcoholic beverages? **YES** ____ **NO** ____

13a. **If yes, give details.**

DETAILS: _____

14. What, if any, foreign languages do you Speak? _____
Write? _____ Read? _____

15. Have you ever used, sold or experimented with ANY illegal drug? **YES** ____ **NO** ____

15a. **If yes, describe in detail including type(s), times, dates, etc.**

ORGANIZATION MEMBERSHIP

1. List all clubs, associations and societies of which you are or have been a member. If a current member, please include any/all positions held and describe activities.

2. Are you now or have you ever been a member of any foreign or domestic organization, association, movement, group or combination of persons which have adopted or shows a policy of advocating or approving the commission of acts of force or violence to deny other persons their rights under the constitution of the United States, or which seeks to alter the form of government of the United States by unconstitutional means? **YES** ____ **NO** ____

2a. **If yes**, explain including name(s) of organization(s), and location(s)

YARDLEY BOROUGH POLICE DEPARTMENT

MILITARY INFORMATION

1. Were you ever on active duty in the Armed Forces of the United States? **YES** ____ **NO** ____

1a. If yes, what was the highest rank attained? _____

2. Branch of military service: _____

3. Serial Number: _____

4. Dates of Active Duty: _____

5. Type of Discharge: _____

6. Was any disciplinary action taken against you in the service? **YES** ____ **NO** ____

DATE: _____ **PLACE:** _____ **CHARGES:** _____

ACTION TAKEN: _____

7. Have you ever served in the Armed Forces of a foreign country? **YES** ____ **NO** ____

7a. Specify dates and country: _____

8. Member of the Reserves? **YES** ____ **NO** ____ **READY** ____ **STANDBY** ____

8a. Reserve Service Branch: _____

9. If you attend drills, meetings or camps, give name of unit and location(s).

EDUCATION

High School Attended: _____ Graduate: **YES** ____ **NO** ____ Year: _____
GED: **YES** ____ **NO** ____ Year: _____

College Attended: _____ Graduate: **YES** ____ **NO** ____ Year: _____

Degree Held: _____ Number of Credits if you didn't graduate: _____

Additional Education Information: _____

YARDLEY BOROUGH POLICE DEPARTMENT

EMPLOYMENT HISTORY

1. List chronologically ALL employment's beginning with your present employer and going back a period of three years. (include summer & part time employment's)

1a. **EMPLOYER:** _____ **ADDRESS:** _____

CITY: _____ **STATE:** ____ **PHONE #:** () _____

EMPLOYED FROM: _____ **to** _____ **SALARY:** \$ _____

REASON FOR LEAVING: _____

1b. **EMPLOYER:** _____ **ADDRESS:** _____

CITY: _____ **STATE:** ____ **PHONE #:** () _____

EMPLOYED FROM: _____ **to** _____ **SALARY:** \$ _____

REASON FOR LEAVING: _____

1c. **EMPLOYER:** _____ **ADDRESS:** _____

CITY: _____ **STATE:** ____ **PHONE #:** () _____

EMPLOYED FROM: _____ **to** _____ **SALARY:** \$ _____

REASON FOR LEAVING: _____

1d. **EMPLOYER:** _____ **ADDRESS:** _____

CITY: _____ **STATE:** ____ **PHONE #:** () _____

EMPLOYED FROM: _____ **to** _____ **SALARY:** \$ _____

REASON FOR LEAVING: _____

1e. **EMPLOYER:** _____ **ADDRESS:** _____

CITY: _____ **STATE:** ____ **PHONE #:** () _____

EMPLOYED FROM: _____ **to** _____ **SALARY:** \$ _____

REASON FOR LEAVING: _____

YARDLEY BOROUGH POLICE DEPARTMENT

PERSONAL REFERENCES

1. List three references (**not relatives, former employers, fellow employees or school teachers**) who are responsible persons of reputable standing in their communities, such as householders, property owners, business or personal men/women including family physician. (The persons you choose should have known you for no less than a period of five years)

1a. NAME: _____ ADDRESS: _____

CITY: _____ STATE: _____ PHONE #: () _____

OCCUPATION: _____ YEARS KNOWN: _____ SEX: ___ AGE: _____

1b. NAME: _____ ADDRESS: _____

CITY: _____ STATE: _____ PHONE #: () _____

OCCUPATION: _____ YEARS KNOWN: _____ SEX: ___ AGE: _____

1c. NAME: _____ ADDRESS: _____

CITY: _____ STATE: _____ PHONE #: () _____

OCCUPATION: _____ YEARS KNOWN: _____ SEX: ___ AGE: _____

FOREIGN TRAVEL

1. Have you ever visited or resided in any foreign country? YES ___ NO ___ (include travel in the Armed Forces of the United States)

1a. Country Visited: _____ From: _____ to _____ Passport #: _____

Reason for travel: _____

1b. Country Visited: _____ From: _____ to _____ Passport #: _____

Reason for travel: _____

YARDLEY BOROUGH POLICE DEPARTMENT

RESIDENCES

1. List chronologically all of your residences for the past ten years. (Include addresses while attending school if away from home)

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

Address: _____ City: _____ State: ____ From: ____ to ____

MISCELLANEOUS INFORMATION

1. List any special abilities, interest, and/or hobbies with a degree of proficiency.

2. List any special skills you possess and equipment you can use which may be related to law enforcement work. (examples - two way radio communications, breathalyzer, speed detection equipment, firearms, computer, etc.)

3. Any other information you deem important not listed above.

YARDLEY BOROUGH POLICE DEPARTMENT

AUTHORIZATION TO RELEASE INFORMATION

I authorize the release of all records to the Yardley Borough Police Department, it's agents, officers and personal.

All Records Include:

Medical Records

School Records

Driving History Information

Traffic Accident Information

Work History

Financial Statements/credit History

Background Information and any other information necessary to process this application.

I agree not to hold liable the Yardley Borough Police Department, the Borough of Yardley, it's agents, employees, or officers or persons, organizations, companies or corporations that release truthful and accurate information about the undersigned.

SIGNATURE

NOTARY SEAL

SWORN OR SUBSCRIBED BEFORE ME

THIS _____ DAY OF _____ 19 ____